

**9.2.26 JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE  
NOTIFICATION TO ADMINISTRATION  
21 Day Notice**

Date: \_\_\_\_\_

To: Phil Landry, Superintendent of Schools

From: Joint Occupational Health & Safety Committee of: \_\_\_\_\_

At the JOHSC meeting on \_\_\_\_\_, the committee approved the following recommendations concerning an unsafe condition in our workplace:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

{It is expected that the employer will respond in writing within 21 days of receiving a request (as noted in the OH & Safety Act: 34, 1 & 2)}

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Safety Committee Chairperson: \_\_\_\_\_

Date received by Phil Landry \_\_\_\_\_ on behalf of the TCRSB.

*Please forward a copy of this report to the OH & Safety Officer.*