

13.2.14 Garage Inspection

Item to be Inspected	Safe	Unsafe	Action
Is there ventilation where flammable liquids are stored and dispensed?			
Is there ventilation where concentrated chemicals are poured and mixed with water?			
Are exit doors free of obstructions?			
Are exit doors kept unlocked from the inside when the building is occupied?			
Are halls and stairwells kept free from combustible materials (e.g. furniture and recycling material)?			
Is there emergency lighting where no natural light is available, e.g. storage rooms, fan, boiler and mechanical room, etc.?			
Are all exit lights illuminated by either natural or artificial light?			
Has WHMIS training been provided to garage staff, are records kept?			
Is PPE available for dispensing concentrated hazardous chemicals (e.g. gloves, goggles, aprons, etc.)?			
Are flammable liquids stored in approved safety containers with a spring-loaded cap and flame arrestor in outside storage facilities where required?			
Are fire extinguishers available and charged for use, pinned to the wall and visible?			
Is the security line visible, thus prohibiting unprotected access to the work area?			

Inspection of Materials

Items to be Inspected	Safe	Unsafe	Action
Are toe-caps available and inspected to ensure safe use?			
Are MSDS available and updated for all controlled chemicals?			
Are chemicals stored safely and properly?			

Stock Room

Items to be Inspected	Safe	Unsafe	Action
Are shelves securely fastened? Are heavier items stored on the lower shelves with the lighter objects on the upper shelves?			
Are supplies stored properly and no trip hazards?			

Garage Floor

Items to be Inspected	Safe	Unsafe	Action
Is wash station secure to the wall, guards in place and cleaners available? Is the area free of water leaks?			
Is the guard in place for the drill press?			
Is the cord of the drill press securely fastened, not frayed and thus not posing a trip hazard?			
Is the lock-out device in-place on the drill press?			
Is the emergency stop switch of the drill press operable easily to be located in an emergency?			
Are cords of the battery charger not frayed and not posing a trip hazard?			
Is the power supply cord of the arc welder not frayed? Is the arc welder CSA approved?			
Is there a clear path to the emergency wash station?			
Is the emergency wash station operable?			
Is the grinder in safe operating condition? Is the face shield available and in safe condition?			
Is the safety fuse in place for the circulating parts washer?			
Are gloves available at the washer station? Are they in safe condition?			
Are there are leaks in the in the solvent container?			
Is the tire inflating device structure safe and secure?			
Are all ladders safe and CSA approved?			
Is the oil dispensing reel leaking oil and operational?			
Is the mig welder cords not frayed, gas bottle			

secure, and hose not damaged?			
Is the cart for the mig welder safe and operational?			
In the grease bay, are hoses not frayed and couplings secure?			
Are the hoses not frayed and secure around the welding cart? Are the tanks securely fastened? Is a face shield available and undamaged?			
Is the chop saw's guard in its place? Is the electrical cord not frayed?			
Are there any hydraulic leaks from the portable crane, are all arms and braces intact and bolted securely and operational?			
Is the engine operational and secure? Are all attachments secure?			
Is the tire inflator cage undamaged? Are all welds secure?			
Has the floor jack been inspected in the last year? Is it is safe working condition?			
Is the hydraulic shop press operational and in safe working condition, i.e. free of leaks, hoses not frayed? Has this machine been inspected within the last year?			
Are all support arms structurally safe?			
Are lift cables secure, operational and undamaged?			
Has the air jack been inspected in the last year? Are arms in tact and operational?			
Is the exhaust ventilation system operational and safe?			
Is the exhaust hose in tact, undamaged and not leaking?			
Have the axel stands stands been inspected in the last year?			
Are the controls on the hoist operational and not leaking?			
Are floor plates in place and not damaged?			
Has the hoist been inspected in the last yar?			
Are the saddles undamaged?			
Is the garage lighting adequate?			

Wash Bay

Are wash pipes operational and in safe working condition?			
Is the wash bay area free of trip hazards?			

Upstairs

Items to be Inspected	Safe	Unsafe	Action
Is the stairwell safe and free from obstructions?			
Are exits signs posted and working?			

Lunch Room/Drivers Room

Items to be Inspected	Safe	Unsafe	Action
Is all electrical equipment CSA approved?			
Is the lunch-room clutter free?			
Are cleaning supplies properly stored?			
Are the MSDS available for all controlled products?			

Upstairs Storage Room

Items to be Inspected	Safe	Unsafe	Action
Is the electric chain hoist CSA approved, in good working condition and inspected in the last year?			
Are all power cords working properly, completely sealed, and metal rust free?			
Is the air compressor CSA approved, inspected and guards in place?			

Outside

Items to be Inspected	Safe	Unsafe	Action
Do all fuel pumps work, free from cracks, signs of corrosion, and pathway obstruction free?			
Are the tanks inspected and equipment in place to prevent leaks?			
Is a fire extinguisher in place near the fuel tanks, inspected, visible, and gauge in operating range?			
Is the outside lighting around the tanks working and enough light?			
Is the fuel tank and vent pipe intact for furnace oil tank?			
Is the waste oil storage tank free of dents and leaks, with cover secured and locked?			

Are all exit doors accessible and free of obstructions?			
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