

13.2.10 Physical Education Inspection

Item to be Inspected	Safe	Unsafe	Action
Are legible fire exits and route signs easily seen by all?			
Are ceiling and exit doors free of combustible materials such as art-work, posters, paper, etc? As a guideline, no more than 20% of the total wall surface (including boards, cupboards, windows, etc.) to be covered with combustible materials.			
Where there is an exit door is there a clear path through classroom furniture? As a rule of thumb, the width of the clear path should be the same width as the door(s).			
Are CSA approval labels on all electrical equipment?			
Are electrical outlets, cover plates and wall switches secure and undamaged?			
Are extension cords, in good condition and used for temporary purposes only?			
Are multi-use cords equipped with power bars?			
Do windows open easily and stay open according to their design?			
Is air quality, temperature and ventilation acceptable to meet applicable standards? Concern may be determined by conversation with occupants of the classroom?			
Are ventilation and heating ducts kept unobstructed by books, paper, etc.?			
Are ceiling tiles in place, unbroken and with no sign of mold formation?			
Are the ceiling, walls and floor free of water leaks?			
Are floor tiles or carpeting securely fastened to reduce trip hazards?			

Item to be Inspected	Safe	Unsafe	Action
Are shelves or shelving units firmly anchored to the wall? Storage of all items should follow the following guide: heavy objects on low shelves, light objects on high shelves and breakable objects such as glass items on low shelves.			
Are step stools or small ladders available for accessing stored items on high shelves?			
Is storage on top of wall-mounted cupboards limited to lightweight objects such as empty boxes?			
Do paper cutters have guards in place and is the torsion spring adjusted to hold blade up when released?			
Are First Aid trained stations and attendees available?			

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Do storage areas where volleyball net posts, handball nets etc. are stored have suitable restraints to prevent tripping and falling			
Do storage areas, for large objects, have suitable guards over the lighting to ensure the bulbs are not broken when moving large objects in and out?			
Do the gyms have secure guards over any lighting to ensure they cannot be damaged by normal gym activities?			
Are fixture such as bleachers and basketball backstops securely fastened to the wall?			
Are retractable basketball backstops raised and lowered manually, unless equipped with an electrical system? Devices such as electric drills should not be used.			
Are floor sockets for game standards flush with the floor?			
Is all fixed equipment (e.g. ropes, climbing racks and basketball backstops) inspected regularly. Are records kept?			